

December 4, 2019

## WINCHESTER CITY COUNCIL MEETING

The Winchester City Council held their monthly meeting December 4, 2019 at City Hall. Mayor McIntire called the meeting to order at 7 pm with the following in attendance: Ron Bell, Lawrence Coultas, Cathy Debold, Terry Gregory, Jeff Pittman, and City Clerk Brenda Robinson. Bill Jacquot was absent.

Also in attendance were: Amy Brown, City Treasurer; George Lindsey, Police Chief, John Paul Coonrod, City Attorney; Freddie Andrews, Fire Chief; John P Coonrod, City Attorney; Carmen Ensigner, *Scott County Times*; Phil Pratt, and Matt Watson, City Police officer.

**MOTION:** Ron Bell moved and Lawrence Coultas seconded to pay bills as presented. Roll call resulted in all yeas. Motion carried.

**MOTION:** Cathy Debold moved and Jeff Pittman seconded to approve and dispense with the reading of the minutes from November 6 meeting following corrections Roll call resulted in all yeas. Motion carried.

**MOTION:** Terry Gregory moved and Lawrence Coultas seconded to approve and dispense with the reading of the minutes from the special November 21 meeting. Roll call resulted in 4 yeas, 1 abstention and 1 absent. Cathy Debold abstained since she was absent at the previous meeting. Bill Jacquot was absent.

**Mayor McIntire** talked about the meeting Dec. 1 with Greg Hillis on the pool grant. The grant has a dual track. The contractor must stay in compliance with IDNR. The city has not received a permit from Public Health. The maximum was \$400,000 so it is up in the air and will try to find additional funds.

**George Lindsey, Police Chief** passed out his November report as follows:

Speak to officer – 8; Burning complaint – 1; Unruly student -1; Reckless driving – 1; Burglar alarm – 1; Disabled motorist – 3; Domestic report – 2; Theft – 1; Criminal damage/vehicle – 1; Traffic crash report – 1; Noise complaint -1; Disobeyed police officer (citation issued at fire); DUI – 1; October report: UCB break-in nothing taken: Burglary at Dog House – 1 male & 1 female.

**Lindsey** said Nate White is in his 80-hour training day 3 with 10 to go. Lindsey made some calls and since there was an uneven number of trainees, Nate will have a single room and the city will not have to pay for it.

**Amy Brown, City Treasurer** passed out her monthly report. Money from the pool grant has been added. The infrastructure fund has a balance of \$13,585.00. McIntire said a citizen had approached him about the motor fuel tax and he said the state has been paying up. The TIF fund is not up to date. Amy helped Angela with the audit report. Hopefully Cindy Foote will present it soon. Terry Gregory asked why the water fund was down and Amy said they paid the semi-annual loan payment of \$54,000 out. The payment for the Coultas property is due soon. Payment amount is \$16,000.

**John Simmons, Supt. of Public Works** was not present but had his monthly report as follows: Monthly brush pick-up; Council meeting – bad night, never go without anxiety medicine (sorry wasn't myself that night); Fixed several small gas leaks on meter sets, changed out old gas meters; Had work done by Marshall's to truck; Put down a truck load of cold patch; Had flags up for Veterans Day; Replaced part of water service at Larry Vortman's; Monthly sewer samples taken; Monthly water samples; Monthly odorant readings; Monthly calibration of gas detectors; Raked and cleaned up Douglas Park; Monthly meter readings; Set up Santa house, school sent kids to help. The school will take it down and redo it; Ordered and replaced with new pressure gauges at gas regulator station; City crew spent time helping with new city building; Emptied water shed on Nov. 13, Leland and Jim \$137.25; Had a lot of new gas reposts that have to be added; Ended year with 203 yards of concrete poured so far on grant; Had 29 work order tickets; 1 funeral; 6 gas meters, and 2 water meters; 17 JULIE locate tickets, 4 called in by city.

**McIntire** said they put in a request for street lighting on North Main, it has been annexed for several years and was dark. Three (3) lights were added. It is a marked difference. Concrete on west side of square has been for quite a while. He was hoping to have the new lights installed before the Christmas on Square. Ameren trucks have been busy, but they hoped to get it done soon. The City Christmas party will be Friday December 6 at 6 pm at the new council chambers. Congratulates Winchester Cougars on winning the Beardstown Tournament, and the 7<sup>th</sup> grade girls have won Regional and playing sectionals tonight and 8<sup>th</sup> grade won regionals. We always put an ad in the Winchester Tournament program book. Think the cost is \$50.

**MOTION:** Cathy Debold moved and Jeff Pittman seconded to place an ad in the Winchester Tournament Program Book, same as last year, which is \$50. Roll call resulted in all yeas. Motion carried.

Additional improvement at the new city hall. Jeff Pittman gave a report on flooring is almost complete, wall paper taken off and new ceiling tiles replaced, hardwood flooring looks great. Tina Brown said several vendors would like to use the new community room. The computer wires have been ran and ready to go. They do not have a bid on the lighting. This all depends on the grant which we need to apply for. Ameren has its own grants.

**Jim Kirkpatrick** gave an estimate to replace 25 windows, remove old windows, install new windows, wrap outside frame with white aluminum caulk where needed. Estimate is \$27,059.

Redo overhang on front and side of building using white metal, tear off old and discard, put new metal roofing, put fascia metal on outside & fascia board – estimate is \$4,255. Lift rental to do these repairs is \$1,200. TOTAL COST is \$32,514.

**McIntire** said he had talked to Senator McClure the other day and he said the city was in line for \$50,000 from the capitol bill but he doesn't know when we will get it. McIntire asked about custodial help for the city buildings. So each department will be responsible for their rooms. The girls said they could clean up the new building. Maybe have someone to clean the council chambers one in a while. Phil Pratt will continue cleaning old city hall and library. Pratt suggested getting a multipurpose floor sink as a mop sink in the small room by the men's restroom.



**Mayor McIntire** talked about the workshop meeting held in Oct. He stated there would be a meeting before the workshop. He let Fred Andrews, John Simmons and George Lindsey know about the meeting. Chief Lindsey did not know there was a meeting prior to the workshop. At the meeting it was discussed who would occupy the room behind the main office. It was decided the police department would use it, because it had a room to integrate juveniles. A door had been boarded up.

**Lindsey** was under the impression he would get the old office at city hall. Reasons being, the generator was purchased with a police grant in 2005 which provides backup to sheriff's office to page out fire and EMS if radios goes down. **PRIVACY**: juveniles are by law to remain unseen; arrested parties away from bar patrons. **PARKING**: ample parking at old city hall and not parked or damaged by bar patrons; not tying up parking on square. **VAULT**: one at old city hall is better suited for police gun safe and would not have to move current one; interaction with secretaries would be limited.

**McIntire** said he was all for the fire department to have the current council office, police would have main office and the street department move into the new city hall since they have more interaction. He would like council to vote on the changes but would like to wait until next month when there is a full council. Cathy Debold and Ron Bell voiced their opinion stating Police Department should be in new building. Jeff Pittman said he just did the work, so he is ok with who ever uses the office. Lawrence Coultas asked if the generator would have to be moved and Lindsey said no but the city would have to purchase a new one at about \$15,000 so if power was off, he would be able to contact sheriff's department. The fire department could use the current gun safe and police would utilize the current vault in current city hall.

**Fred Andrews, Fire Chief** thanked the council and said he had to leave because the 7<sup>th</sup> grade girls had just won sectionals and they wanted to escort them in. I couldn't hear the recording since everyone was talking at the same time and about all different topics.

**Ron Bell** asked about blue police car. It is a backup, one of the officers wanted to use it and George said it wasn't ready to use.

**John Paul Coonrod, City Attorney** talked about the USDA grant. Two (2) main things 1 (one) would be to get things most needed, have a meeting and set priorities. Then figure the costs. The most important things are the windows and overhangs. What about furnace & air in current city hall, it is 40 years old. McIntire thought might go with solar panels. Ron Bell had two (2) bids for the air conditioning in old city hall. McIntire handed the bids to Coonrod to turn in for the grant. Lawrence Coultas suggested holding off on the air conditioning for the capitol grant and have it for just one building. Have a meeting late next week for who ever can make it if there is no quorum.

**Coonrod** passed out the tax levy it increased the levy \$2,000 from last year. Total levy is \$264,000.

**MOTION**: Lawrence Coultas moved and Terry Gregory seconded to approve the 2019 Tax Levy as presented; Ordinance 894, An Ordinance Imposing a Tax in the City of Winchester, Scott County, Illinois. Roll call resulted in all year.

Lawrence Coultas personally wanted to thank Jeff Pittman, Ron Bell, Bill Jacquot and Angie Doolin for all the work they had done at the new city hall.

**Ron Bell** gave the bid for a kitchenette from Pike County Lumber which is a L shape, cost would be \$3,266 which includes sink, counter & facets and has a 25-year warranty. The plumbing bid from Brian Schafer was \$495. Pike County Lumber is giving us a 48% discount. The cabinets are stained plywood. It takes 3 – 4 weeks to get the cabinets. Installation is not included. They will come and measure the countertop.

**MOTION:** Lawrence Coultas moved and Jeff Pittman seconded to purchase on the standard constructed cabinets from Pike County Lumber not to exceed \$3,266.48. Roll call resulted in all yeas. Motion carried.

#### **ALDERMAN REPORTS:**

**Lawrence Coultas** met with George and will meet with Matt Watson every month. Lawrence & George came up with a plan for Matt Watson.

Terry Gregory said the street lights at the bowling alley are out and it is dark on the corner. **Ron Bell** said several lights are out all over town. Leland Evans said they reported and have not been fixed.

#### **NO PUBLIC COMMENTS**

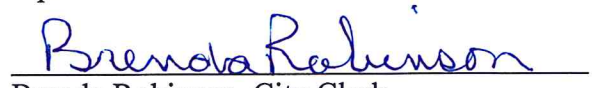
**MOTION:** Lawrence Coultas moved and Ron Bell seconded to go into closed session to discuss Personnel Holiday Bonuses. Roll call resulted in all yeas. Motion carried. Went into closed session at 9:15 pm.

**MOTION:** Cathy Debold moved and Terry Gregory seconded to come out of closed session. Motion carried. Came out of closed session at 10:10 pm.

**MOTION:** Cathy Debold moved and Ron Bell seconded to give Christmas bonuses as follows: Leigh Winner and Eric Tuey - \$50 each; Caleb Handy, Randy Ford, & Phil Pratt - \$100; Reba Witwer & Barb Prather - \$150; Angie Doolin, Shelby Shelts, Jim Dobson, Derek Evans, Nate White, Matt Watson and Darlene Smith - \$200; Herschel White - \$260; Leland Evans - \$275; George Lindsey - \$340 and John Simmons - \$375. Roll call resulted in all yeas. Motion carried.

**MOTION:** Jeff Pittman moved and Ron Bell seconded to adjourn the meeting. Roll call resulted in a yeas. Motion carried. Meeting adjourned at 10:15 pm.

  
Rex McIntire, Mayor

  
Brenda Robinson, City Clerk