

May 3, 2023.

WINCHESTER CITY COUNCIL MEETING

The Winchester City Council held their monthly meeting May 3, 2023 at City Hall.

Mayor McIntire called the meeting to order at 7 p.m. with the following council in attendance: Jeff Pittman, Ron Bell, Bill Jacquot, Terry Gregory and City Clerk Teri Little. Sandy Long and Lawrence Coultas absent.

Also, in attendance were Wanda Cody, City Treasurer; John Simmons, Supt of Public Works; John Paul Coonrod, City Attorney; Greg Hillis, Benton & Associates; Carmen Ensinger, Scott County Times; Steve Doolin, City Police Chief; Bobbi Jo Smith, Civic Group Representative; Darrell Moore, Worrell Land Services, LLC.

Mayor McIntire led those attending the meeting in the Pledge of Allegiance.

Wanda Cody, City Treasurer presented bills for approval.

MOTION: Terry Gregory moved and Ron Bell seconded to pay the bills as presented. Roll call resulted in all yeas. Motion carried.

Mayor McIntire asked for any corrections for the regular meeting minutes of April 5, 2023.

MOTION: Bill Jacquot moved and Jeff Pittman seconded to approve and dispense with the reading of the minutes of the regular April 5, 2023 meeting. Roll call resulted in all yeas. Motion carried.

Mayor McIntire advised that he accepted Sandy Long's resignation as alderman for Ward II. There will be a search for a replacement to finish her term.

Greg Hillis, Benton and Associates, needing to schedule another meeting with the water commission committee to stay on track for the water main project. Permits will be ready to sign next week.

Wanted to say the city crew is doing a great job on lead services even though the guidelines for EPA seem to change continuously.

With all paperwork ready to submit for the unsewered project, once it comes available to re-apply should go smoothly.

Bobbi Jo Smith, Civic Group Rep, present to advise of civic group events coming up.

May 13, 2023 9 to 3 Mom's Day Out 6 vendors and 8 stores participating.

June 1-4, 2023 Parks and Rec Play Local and Enjoy Winchester

Thursday -- Music on the Square and Farmers Market

Friday -- Bowling Alley offering specials on food and bowling

Saturday – Plum Creek Golf Course specials offered

5K for fun ride, walk or run

STEAM playtime at the library

Cookout at 3-way stop

“The Greatest of the Latest” new exhibit at the Old School Museum

Hope Winchester Free Community event at monument park

Sunday -- Swimming Pool Specials

“The Greatest of the Latest” new exhibit at the Old School Museum

Looking at having a glow run in July and also wanting to have a video created to promote the town.

Teri Little, Library Board, advised that the library board had recommended the re-appointment of 3 library board members, John Coonrod, Gina Glossop and Merrilyn Fedder.

Trotter did last walk thru and cleaned up all debris in basement.

MOTION: Bill Jacquot moved and Terry Gregory seconded to approve the re-appointment of 3 library board members. John Coonrod, Gina Glossop and Merrilyn Fedder. Roll call resulted in all yeas. Motion carried.

Darrell Moore, Worrell Land Services, LLC, wanted to advise the council that he has a person interested in purchasing the Buck and Jo’s building. Ron Lacey has had many successful restaurant ventures and would like to open one in Winchester. He would offer a full menu such as steak, fish, sandwiches, etc. One item that has him on the fence is he would like a guarantee that he would be able to get a liquor license to be able to serve drinks with dinner. He in no way plans to have a bar atmosphere or gaming machines. Some people like to have a drink with dinner. City attorney John Paul Coonrod advised a Class F license would be best. This would allow beer, wine and liquor on premises only.

MOTION: Terry Gregory moved and Bill Jacquot seconded to approve commitment of creating a class F liquor license in the event Ron Lacy purchases the Buck and Jo’s restaurant. Roll call resulted in 3 yeas and Ron Bell voting no. Motion carried.

Steve Doolin, Police Chief, presented monthly report. Animal complaint – 2; Arrests – 1; Assist EMS – 3; Assist outside agency (Police) – 5; Assist fire department/Fire call – 1; Assist motorist – 1; Assist repo agency – 2; Attempt to locate (warrant) – 2; Building alarm - 2; Domestic disturbance – 3; Extra patrol requests – 1; Found property returned – 1; Gas leak – 1; Harassment – 4; Investigations – 3; Juvenile – 4; Noise complaint – 1; Ordinance violation – 2; Paper service - 1; Property damage – 1; Speak to an officer – 20; Theft – 1; Traffic accidents – 1; Traffic control – 1; Traffic stops-verbal warnings – 5; Trespassing – 1; Vandalism – 2; Vehicle complaint – 1; Well-being checks – 3.

Doolin advised that he has had 2 applicants for the police officer position. Neither have had any training. One is very promising.

Would like to look into getting LPR cameras for the point of entries into town. Winchester has 8 POE. These cameras are used to track anyone entering and leaving town. These are used by DEA to read the license plates day or night. It triggers an alert if plate is registered such as amber alerts, silver alerts and any active warrants. These are very handy and are used in many towns now days. Will look into grants to be able to purchase.

Teri Little, City Clerk, advised that 3 insurance claims have been filed to RMA. Claim for car vs deer has been submitted and check already received. Claim for lightning damage to the water plant in October submitted and check received. Third claim is for recent lightning damage to water plant and the HVAC system. This is still pending.

Working on getting a community calendar together to add to the Winchester web page.

Wanda Cody, City Treasurer, passed out all financial sheets for the month. There are 6 transfers that need to be done within accounts due to audit.

1. General fund to TIF fund - \$64,509.86
2. General fund to MFT fund - \$13,652.15
3. Water fund to gas fund - \$14,000.00
4. Water fund to sewer fund - \$21,174.24
5. Sewer fund to water fund - \$64,458.00
6. UCB cemetery perpetual fund to general fund - \$1890.00

MOTION: Bill Jacquot moved and Ron Bell seconded to approve the inter transfer from the general fund to the TIF fund due to audit in amount of \$64,509.86. Roll call resulted in all yeas. Motion carried.

MOTION: Bill Jacquot moved and Ron Bell seconded to approve the inter transfer from the general fund to the MFT fund due to audit in amount of \$13,652.15. Roll call resulted in all yeas. Motion carried.

MOTION: Bill Jacquot moved and Ron Bell seconded to approve the inter transfer from the water fund to the gas fund due to audit in amount of \$14,000.00. Roll call resulted in all yeas. Motion carried.

MOTION: Bill Jacquot moved and Ron Bell seconded to approve the inter transfer from the water fund to the sewer fund due to audit in amount of \$21,174.24. Roll call resulted in all yeas. Motion carried.

MOTION: Bill Jacquot moved and Ron Bell seconded to approve the inter transfer from the sewer fund to the water fund due to audit in amount of \$64,458.00. Roll call resulted in all yeas. Motion carried.

MOTION: Bill Jacquot moved and Ron Bell seconded to approve the inter transfer from the UCB cemetery perpetual fund to the general fund due to audit in amount of \$1890 00. Roll call resulted in all yeas. Motion carried.

John Simmons, Supt of Public Works, after checking into prices for the dumpsters needed for spring city wide clean-up it was decided by the council to skip the clean up this year. The prices have increased significantly. Will revisit next year.

Monthly report – Several locate tickets; 3 underground gas leaks on leak survey; Yearly leak survey for gas services & mains; Gas leaks – 3; Water leaks – 3 on Green St.; Pot holing water services almost daily vac was down for 4 days waiting on repairs; Zoning apps – 3; Several ordinance violations written up; Changed a few gas meters; Putting test stations on H.P gas main; Cold patching square; Changed several water meters; Installed several anodes on gas main; Worked on several grave sites seed, and fertilizer; Helped put in new playground equipment.

Water tower is needing power washed. Have an estimate from Maguire Iron for \$6000.00. They will come and wash the entire tower. Mold and build up has gotten bad and needs cleaned. They have to hang from the top of tower to clean.

MOTION: Ron Bell moved and Bill Jacquot seconded to approve Maguire Iron, Inc. to wash water tower for the amount of \$6000.00. Roll call resulted in all yeas. Motion carried.

The HVAC system at the water treatment plant was damaged due to lightning strike. Estimate received from Peters Heating and Air Conditioning Inc. for \$19,780.00. This includes a built-in dehumidifier. They recommend a second one to help keep humidity levels low. Claim has been submitted to insurance for the \$19,780.00.

MOTION: Terry Gregory moved and Ron Bell seconded to approve replacement of HVAC for the water plant by Peter's Heating and Air for the amount of \$19,780.00 for system and 1 additional dehumidifier \$3000.00 for total of \$22,780.00. Roll call resulted in all yeas. Motion carried.

Marshalls notified the city that they have a new truck in stock. Have been waiting 8 months for the one on order for the grant. Wanting to see if the grant can be changed to cover truck in stock now and apply for a new one to cover the one on order. New truck is 2023 ½ ton small diesel engine, small tool boxes, 4-door truck for \$52,494.00. This would replace the superintendent truck. Checked with United in Jacksonville and a 2022 goes for over \$53,000. John Paul will check into getting the grant changed if possible and apply for new grant for truck on order.

MOTION: Jeff Pittman moved and Ron Bell seconded to approve to purchase 2023 Chevrolet truck from Marshall's if grant paperwork for the inter community facilities grant can be changed over from the previous truck order that has not been received. Roll call resulted in all yeas. Motion carried.

City is needing a new backhoe. John is checking into a trade in and grants to allow purchase of a new one. More to come.

John would like to look into purchasing the city's own TruVac trailer. Right now, we are renting one from Sunbelt rentals for \$5000.00 a month to work on the lead services to meet EPA standards for the water main project. We will be renting this for several months longer than anticipated due to changes in EPA guidelines. Will have to go back and redo several that have already been completed. It is hard to be able to even rent one of these machines due to every

municipality has to go thru the same process that Winchester is. They are very hard to come by to purchase as well can be up to 6 month wait to get one. He has an estimate for one he can get now new for \$152,239.00 would get \$17,000 discount if we purchase now so would be \$134,510.32. Mayor asked if they have financing and John will check into it. Has a hydraulic arm that enable to get into smaller, tighter spots without driving into yards. Machine can be used for number of other things as well. For example, it is really helpful for water main breaks. Makes it safer for workers and keeps from digging that can cause other damage to already existing issues. Mayor McIntire asked is he had contacted Sunbelt to see if they would sell the one that we are using. John advised that it has no warranty and has broken down several times since we have had it. John will get information for questions asked and get with Mayor McIntire to see what can be done to purchase one.

MOTION: Jeff Pittman moved and Ron Bell seconded to approve purchase a TruVac trailer excavator for max of \$135,000.00 at the discretion of the mayor to designate local funds including and not limited to ARPA funds. Roll call resulted in all yeas. Motion carried.

Rex McIntire, Mayor, advised that payment for the Winchester Depot was made available as previously approved thru the TIF funds.

Estimates for a new postage machine was presented but tabled till next month to get more information as to why new one needed.

There are still issues with residents understanding level pay process. The ordinance is mailed with each bill when it is time to sign up that explains the process and what happens if not followed. Not sure what else can be done.

Would like to use infrastructure funds to pay for road preparation before MFT oil and chipping is done. This would be to pay Smith Cold Milling to mill the streets being oiled and chipped. Smith was already approved to do work.

MOTION: Bill Jacquot moved and Ron Bell seconded to approve use of infrastructure funds for road construction preparation prior to 2023 MFT work. Roll call resulted in all yeas. Motion carried.

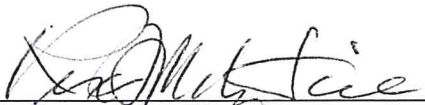
No Public Comments

MOTION: Bill Jacquot moved and Jeff Pittman seconded to move into closed session. Roll call resulted in all yeas. Motion carried.

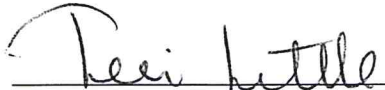
MOTION: Terry Gregory moved and Bill Jacquot seconded to move out of closed session. Roll call resulted in all yeas. Motion carried.

MOTION Bill Jacquot moved and Ron Bell seconded to approve pool board recommendations as were presented for summer pool staff. Roll call resulted in all yeas. Motion carried.

MOTION: Ron Bell moved and Jeff Pittman second to adjourn at 10:42 pm. Roll call resulted in all yeas. Motion carried.



Rex McIntire, Mayor



Teri Little, City Clerk