

August 2, 2023.

WINCHESTER CITY COUNCIL MEETING

The Winchester City Council held their monthly meeting August 2, 2023 at City Hall.

Mayor McIntire called the meeting to order at 7 p.m. with the following council in attendance: Jeff Pittman, Bill Jacquot, Terry Gregory, Lawrence Coultas, Melinda Hembrough, and City Clerk Teri Little. Alderman Ron Bell was absent.

Also, in attendance were Wanda Cody, City Treasurer; John Simmons, John Paul Coonrod, City Attorney; Greg Hillis, Benton & Associates; Carmen Ensinger, Scott County Times; Steve Doolin, City Police Chief; Jacklyn Kuchy, Civic Group Representative; Don Campbell; Jerry Stinebaker; Janet and RJ Pasley, Civic Group Parks and Recreation.

Mayor McIntire led those attending the meeting in the Pledge of Allegiance.

Wanda Cody, City Treasurer presented bills for approval.

MOTION: Lawrence Coultas moved and Bill Jacquot seconded to pay the bills as presented. Roll call resulted in all yeas. Motion carried.

Mayor McIntire asked for any corrections for the regular meeting minutes of July 5, 2023.

MOTION: Lawrence Coultas moved and Jeff Pittman seconded to approve and dispense with the reading of the minutes of the regular July 5, 2023 meeting. Roll call resulted in all yeas. Motion carried.

Mayor McIntire asked for any corrections for the special meeting minutes of July 17, 2023.

MOTION: Lawrence Coultas moved and Jeff Pittman seconded to approve and dispense with the reading of the minutes of the regular July 17, 2023 meeting. Roll call resulted in all yeas. Motion carried.

Mayor McIntire asked for any corrections for the regular meeting minutes of July 24, 2023.

MOTION: Lawrence Coultas moved and Jeff Pittman seconded to approve and dispense with the reading of the minutes of the regular July 24, 2023 meeting. Roll call resulted in all yeas. Motion carried.

Greg Hillis, Benton and Associates, advised still watching for the unsewered grant and a new downtown beautification grant to come available again. Everything is ready to be submitted once open.

Working on closing out the USDA and State Library grants for the library project.

Mayor McIntire wanted to go ahead with getting lots ready to sell on the North Main residential lots.

Benton and Associates asking put out for bids USDA 2023 water main project once EPA permits are received.

MOTION: Bill Jacquot moved and Lawrence Coultas seconded to authorize Benton and Associates to put out for bids USDA 2023 water main project. Roll call resulted in all yeas. Motion carried.

Jacklyn Kuchy, Civic Group Rep, gave update on civic group activities. Glo Run was a success had about 75 people. Wanted to thank the city for the support and traffic control. Looking to maybe have a sidewalk sale with the local merchants in August on a Thursday and Friday. Planning on have Ladies Night Out on October 6th. Winchester will be included in the Backroads Boutique weekend again on 10 20th and 21st. December 2nd will be the Hometown Christmas event. Planning to talk to the ministerial society about having a live nativity. Still working on the lighting project around the square. Still looking into the videographer for the promotional video.

RJ Pasley, Parks and Recreation, present to discuss the upgrades that the civic group would like to see at the park. They are wanting to see Winchester as a recreation destination. Passing out a crude drawing of the updates he explained the changes. In the area by the pool would like to see a second basketball court, second sand volleyball court, 2 pickle ball courts, restrooms, a picnic pavilion and a splash pad. Checking on OSLAD grant and the mayor advised that can only apply for this grant every 3 years and we have one more year before we can apply as we used the OSLAD grant to complete the pool upgrades. Civic group is requesting a commitment from the council to communicate with Benton and Associates next year to get information together to apply for the new grant. Mayor McIntire agreed that would proceed when able to apply again.

Jerry Stinebaker, was present to discuss the Howland home on Green Street. His home is located to the South of the home in question and he is wanting to know what is being done. The house is in bad shape and the back yard is severely overgrown with weeds and trees and is starting to lay on type of his garage. He is tired of the mess and wants to know what is being done to rectify the issues. Since private property unable to condemn at this time. A family member now has POA for Rita. A company has paid the taxes for the past 3 years but they do not currently have a tax deed. Stinebaker requested that the city at least come and clean up the overgrown yard. Council advised that they can do that.

MOTION: Lawrence Coultas moved and Terry Gregory seconded to approve to have city employees to clear weeds and brush from Howland residence on Green Street. Roll call resulted in all yeas. Motion carried.

Steve Doolin, Police Chief, presented monthly report. Animal complaint – 7; Assist EMS – 3; Assist outside agency (Police) – 2; Assist motorist – 4; Clear roadway (obstructions) – 1; Extra patrol requests – 3; Gas station drive off – 1; Harassment – 1; Investigations – 1; Noise Complaint – 1; Paper service - 6; Property damage – 1; Speak to an officer – 20; Suspicious person – 4; Suspicious Vehicle – 2; Theft – 2; Traffic accidents – 1; Traffic control – 1; Traffic stops-verbal warnings – 5; Vandalism – 2; Well-being checks – 3.

Reported that during the storm the past month the Sheriff's office generator failed and backup systems failed which left them in a total black out and 911 system down. Wanting to get radios for the city vehicles in case this issue happens again or cell service goes down. The Generator in the only city hall does not work. A new one will cost \$6000.00 to \$7000.00. There are police back up communication system that can run out of the old police station in city if something was to happen to the sheriff's system. If power goes out and generator back up fails fire department doors would not be able to be opened. This is an issue that the city will need to look into.

Teri Little, City Clerk, provided additional information on the postage machine options presented last month. The service fee is for a year. The fee is divided up monthly with the rental fee. This is a 5-year lease and the price is lickered in. They will come and do the set-up, training and remove the old machine.

MOTION: Lawrence Coultas moved and Terry Gregory seconded to approve 5-year lease for new Walz IX5hf postal macing for \$121.95 per month. Roll call resulted in all yeas. Motion carried.

Per Megan VanDeVelde at the Scott County Health department, she can come to city hall to provide the employees with CPR training. They also have an AED machine that they are wanting to put in a central location for easy access. It was advised that Little call the Health Department and set up times for training.

Little advised that there are grants to apply for to get an AED machine but will check and see if the health department would want to locate theirs at city hall and advise at next meeting.

A call has been placed to Leaf Filter Gutter Protection for an estimate on placing filters on the library gutters. They will call to set up a time.

Jeff Pittman, Alderman, advised he had been approached about getting a grant writer for the fire department. Dan Rogers is a good grant writer and would like to see what costs would be. Advised to have Chief Fred Andrews come to next meeting and advise what he is wanting to do going forward.

Lighting is needed at the park to enable the cameras to record better. Chief Doolin advised that 2 solar lights on each side of the bathrooms would be adequate. Lights are \$44.00 each at Home Depot.

MOTION: Jeff Pittman moved and Bill Jacquot seconded to approve purchase of 2 solar lights for park bathrooms not to exceed \$100.00. Roll call resulted in all yeas. Motion carried.

With the addition of the interrogation room. Storage is needed for evidence and stolen property. It was agreed upon by the council that a portion of the quonset hut could be used to store items. It is secure and has the storage needed

Wanda Cody, City Treasurer, passed out all financial sheets for the month.

Received bids from the 3 local banks for the new CD on the library estate account. United Community Bank 6 month 4.5%, Farmers State Bank 13 month 4.75% and First National Bank 6-12 months at 4.5%.

MOTION: Bill Jacquot moved and Jeff Pittman seconded to approve to transfer of library estate contributions from Farmers State Bank to a 6-month CD at United Community Bank for \$178,600 at 4.5% interest rate. Roll call resulted in all yeas. Motion carried.

Questioned what departments to list the HVAC Machine to and was decided 40 water, 40 sewer and 20 gas departments.

Bill Jacquot, Pool Board, current manager, Rian Neff, is leaving on Thursday August 3rd for college and Marissa Galloway will move to manager and London Adams to assistant manager. Closing day will be August 13th. Expenses so far are \$49,500.00 and income \$42,000 this includes 35 parties, concessions, admissions and lessons.

Bill Jacquot, Alderman, questioned if should send for bids again on repairing the headstones that have been previously marked for repair. Approached by John Simmons about number of cremations per grave site is allowed. Also, wanting to address footstones. Per ordinance 845 dated 02/1/2017 it states they are discouraged but not prohibited and must be maintained. It was suggested that they be prohibited completely. This would include the bronze military markers. Will have a cemetery meeting September 13th at 6 pm to discuss footstones, number of cremations and vault requirements for cremations.

Don Campbell, Citizen, is very concerned about the request to prohibit the military footstones. These are provided by the VA and only one is given per veteran. Not everyone can have them mounted to back of stones due to engravements. or size of stones. Unsure of issue with the markers. This is an entitlement of a veteran. Advised will be taken under advisement and will discuss further at the meeting on the 13th.

John Simmons, Supt of Public Works, Monthly report – Work orders – 6; Locate tickets – 13; Funerals & grave openings – 4; 7 days storm clean up, estimated cost \$22,000; Water leaks – 2; Odorizer down for several days, fixed now; Put up flags and take them down; Electrical work at pool due to storms, Ameren and Steve Bridgewater Electric; Spreading chip for several days; Power problem-water plant; Installed air conditioners in wells; Replaced part of service line on Nettle Drive due to gas leak found by Josh during locate; Removed gas and water service at Richard Taylor house; VanDevanter Engineering service lift station pumps; Lots of repairs to water plant, Peter's Heating and Air conditioning, Steve Bridgewater Electric and Richards Electric; Josh and Joseph gas meeting at Mt Vernon-3 days; Lots of tree and bush trimming; water disconnects; Read meters; Oil and chip streets-IVP; Special council meeting on backhoe; 13 days-90 degrees and 2 days near 100 degrees.

Rex McIntire, Mayor, presented an estimate from Easton Cleaning Service to clean the library basement. Amount was for \$2100.00. This is to thoroughly clean floors, walls, everything to remove all concrete dust and debris from previous construction. Will table this till September meeting.

The line for the sump pump in the old section was cut and now drains into new section of the library basement. This is an issue they will take back to Benton and Associates to see if this falls to Trotter Construction to correct.

In John Simmons absence, Mayor McIntire presented the quote from Powell Tree Service to remove the dead tree on corner of Commercial and Jefferson Street. The total is \$850.00 and the city would pay half and resident pay half. The city's portion is \$425.00.

MOTION: Bill Jacquot moved and seconded to approve bid from Powell tree Service for removal of dead tree on corner of Commercial and Jefferson. Total is \$850.00, which city pays half of total of \$425.00 and resident pays half. Roll call resulted in all yeas. Motion carried.

Also, need to remove small tree on right of way at 55 N Walnut Street. Will get quote for next meeting.

It is time to send in yearly dues for the Morgan/Scott CEO program. This is a very good program and encourages our youth to venture into a world of business.

MOTION: Terry Gregroy moved and Bill Jacquot seconded to approve annual sponsorship of the high school CEO program for \$1200.00. Roll call resulted in all yeas. Motion carried.

Bob Schafer had requested to have the sewer portion of the fair bill be removed from July 24th thru 28th since most water is not run thru the sewer. Council agreed.

Pam Hembrough requested to have the annual Walk to End Alzheimer's at the square on September 9th. It was agreed to allow.

The raffle held for the Lincoln statue funds was concluded at the car show and total funds raised so far is \$6413.00.

John Paul Coonrod, City Attorney, reported that all steps have been taken and the city now has possession of the Gauges property on E Cherry St. There are two options to selling the property. The city can advertise for sealed bids and sell as surplus property or get appraisal and resolution to sell property and put a for sale sign on it.

Will have the Juneteenth holiday ordinance for September meeting.

Ordinance 962 concerning remote chemical sedation of animals at large was passed out. This ordinance sets guidelines for an animal control officer or officers of the Police department for the purpose of impounding dogs found running at large or unlicensed in the city. This enables the animal control office or police to use a pneumatic dart gun when all reasonable methods have been attempted or failed to avoid undue danger to the animal or public. At least one officer from the police department must be present at the scene to assist in capture of the animal. This ordinance sets forth all guidelines on the training, use, storage and records to be maintained.

MOTION: Lawrence Coultas moved and Terry Gregory seconded to approve Ordinance 962 Remote Chemical Sedation. Roll call resulted in all yeas. Motion carried.

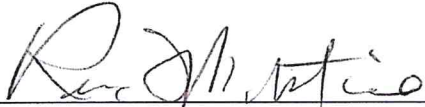
Ordinance 963 is concerning fees for the redemption of impounded dogs. Unless sooner redeemed, animal will be held for 7 days in order to give owner opportunity to redeem the animal. Owner will need to pay \$20.00 fee for first time impoundment and also the cost of \$10.00 a day for keeping the animal. For a second impoundment the fee will be \$40.00 and the

\$10.00 a day and third time fee is \$60.00 plus \$10.00 daily fee. All current and outstanding fees will be required to be paid prior to receiving the animal.

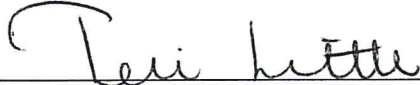
MOTION: Terry Gregory moved and Lawrence Coultas seconded to approve Ordinance 963 Redemption of dog fees. Roll call resulted in all yeas. Motion carried.

No Public Comments

MOTION: Jeff Pittman moved and Melinda Hembrough second to adjourn at 10:50 pm. Roll call resulted in all yeas. Motion carried.



Rex McIntire, Mayor



Teri Little, City Clerk