

July 3, 2024

WINCHESTER CITY COUNCIL MEETING

The Winchester City Council held their monthly meeting July 3, 2024 at City Hall.

Mayor McIntire called the meeting to order at 7 p.m. with the following council in attendance: Terry Gregory, Ron Bell, Jeff Pittman, Melinda Hembrough, Bill Jacquot, Tina Brown and City Clerk Teri Little.

Also, in attendance were Wanda Cody, City Treasurer; John Paul Coonrod, City Attorney; Greg Hillis, Benton and Associates; Carmen Ensinger, Scott County Times; Steve Doolin, City Police Chief; RJ Pasley, Rep from Parks and Recreation group.

Mayor McIntire led those attending the meeting in the Pledge of Allegiance.

Wanda Cody, City Treasurer presented bills for approval.

MOTION: Terry Gregory moved and Jeff Pittman seconded to pay the bills as presented. Roll call resulted in all yeas. Motion carried.

Mayor McIntire asked for any corrections for the regular meeting minutes of June 5, 2024.

MOTION: Bill Jacquot moved and Melinda Hembrough seconded to approve and dispense with the reading of the minutes of the regular June 5, 2024 meeting. Roll call resulted in all yeas. Motion carried.

Greg Hillis, Benton and Associates, advised that received 2 bids for the oil and chip job for MFT project. Received a bid from Hood Construction and Illinois Valley Paving. Benton's recommendation is to accept the bid from Illinois Valley Paving for \$30,907.00 which was 14.24% below the projected fees.

MOTION: Ron Bell moved and Jeff Pittman seconded to approve accept recommendation for MFT IVP Bid of \$30,907.00 for oil and chip Roll call resulted for all yeas. Motion carried.

Hillis presented change order #2 for the water main project. This is for work completed for June 6-17th. Fees for Laverdiere Construction, Inc, Benton and Associates and reimbursement for fees already paid to Benton and Associates for total of \$558,307.21. This will be sent to USDA for approval. The project is running smoothly and on schedule.

MOTION: Terry Gregory moved and Melinda Hembrough seconded to approve change order #2 \$558,307.21 for Laverdiere Construction, Inc payment resolution and Benton and Associates Engineering fees presented. Roll call resulted for all yeas. Motion carried.

Library grant is still in the process of being closed out. USDA has to approve change order prior to any work being done. Will contact the company that had submitted estimate for cleaning basement to see if will extend the expiration date.

The unsewered grant was supposed to be available by end of fiscal year in June but still has not been opened to apply as of yet.

The Downtown grant is due 07/22/2024. John Paul Coonrod will do bulk of the work and adjust the prior paperwork to apply for this year's grant. Will have a special meeting when done to go over and approve to apply for grant.

RJ Pasley, Parks and Recreation, advised that the annual glow run will be after music in the park on 07/11/2024. It is a 2.2-mile run.

The mulch is in at the playgrounds in the park and looks very nice. Checked the existing playground equipment and looking into how to repair.

Still would like to look at how much it will cost for the pickle ball courts and resurfacing the basketball courts. One backboard is rotted and the other is showing wear. The pickle ball courts are 38 x 120 for 2 courts and existing tennis courts are 43 x 120. Will look into getting estimates on these to present and maybe see about some fundraising as well.

Teri Little, Library Board, advised that Trotter had come today to fix the sump pump issue in the basement of the library. Wanted to know the amount still owed to the city for the library construction. Wanda advised it was \$151,608.00.

Also, board wanted to know why they needed approval to renew the Jacksonville Journal Courier since this has not been done in the past. This was just a miscommunication and they can go ahead and renew it. Also, needing to approve the re-appointed board members.

Steve Doolin, Police Chief, passed out monthly report.

Animal complaint – 1; Assist EMS – 3; Assist outside agency(police) – 8; Assist Fire Dept/fire - 1; Assist motorist – 2; Assist repo agency – 1; Building alarm – 2; Child exchange – 1; Clear roadway obstructions – 1; DCFS – 1; Domestic disturbance – 5; Fight – 1; Found property returned – 1; Fraud – 2; Gas leak – 1; Golf cart inspection – 1; Harassment – 1; Interviews - 1; Investigations – 1; Juvenile – 1; Noise complaint – 2; Ordinance violations – 2; Paper services – 5; Sex offender register – 1; Speak to officer – 39; Suicidal subject/mental health -7; Suspicious person – 2; Suspicious vehicle – 3; Theft -1; Traffic control – 3; Traffic stops, Citations – 1; Traffic stops, verbal warnings – 3; Transient – 2; Trespassing – 2; Vehicle complaint – 2; Weather spotting – 1; Well-Being Checks – 1.

Reported that Officer Amanda Smith passed her gun qualification with flying colors.

Mayor McIntire wanted to thank Chief Doolin for going above and beyond by assisting a motorist in distress with a blowout.

Bill Jacquot, Pool Board, presented report on pool for May 25th through June 30th (37 days). Total attendance (general admission) 3160 swimmers. Average per day attendance was 85.4. Pool was not open June first due to adverse weather. Average attendance for 36 days was 87.8 swimmers.

Income:

General admission	\$22,128.75
Pool swim lessons	\$2,776.00
Pool swim parties	\$3,790.00
Pool concessions	\$6,068.44
Total	\$34,763.19

Expenses:

Payroll	\$20,166.60
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This does not include any other expenses at this time.

Wanda Cody, City Treasurer, passed out financial reports.

Audit went well. Only found 1 item that was needing to be moved to correct classification.

USDA loan money for fees already paid by the city to Benton & Associates will be deposited back into the infrastructure fund.

John Simmons, Supt of Public Works, monthly report:

Locate tickets – 46; Work Orders – 6; Grave openings – 4; Gas leak calls – 4; Water leaks – 6; Patching streets – 3 days; City wide cleanup – 5 days/11 dumpsters; Brush pick up – 3 days; Mowing (Jeff) – six days; GUA meeting(John) – 1 day; Playground mulch – 2 days; Operators gas meeting – 1 day/Chris and Josh; Exercising water valves – 4 days; New water service (Schafer) – 4 places/3 days; Retired gas lines, hit – 1; Clean up on loose rock on E Market – 1 day; Meetings with contractor.

Rex McIntire, Mayor, passed out water rates for surrounding areas as the city is going to have to look into increasing fees. Areas around Winchester charge a lot more than the city does now.

Mayor McIntire asked Attorney Coonrod to look into the city’s ordinance on solicitors to see what the city can do. The city has had an influx of solicitors for solar sales.

John Paul Coonrod, City Attorney, advised it was time for annual IML Conference held in Chicago on September 19th thru the 21st. This is open to any council member that would like to attend. He would like to attend this year. The fee for the conference is \$325.00 and hotel is around \$264.00 per night and Amtrack fee around \$50.00.

MOTION: Bill Jacquot and Terry Gregory seconded to approve sending City Attorney John Paul Coonrod to attend the annual IML Conference allowing max of \$1600.00. Roll call resulted in all yeas. Motion carried.

The Annual Appropriations Ordinance for Fiscal year 2024-2025 ordinance was passed out last month to review for any corrections or additions. Since no revisions needed asking for approval this month.

MOTION: Ron Bell and Tina Brown seconded to approve Ordinance 978 Annual Appropriation. Roll call resulted in all yeas. Motion carried.

Municipal court report 06/14/2024:

1. Larry Vortman – Advised was taking items to auction but the date was changed to July. This case was continued to give him time.
2. Mike Elliott – Had been continued from June and still nothing done so fined \$1500.00.
3. Cheyenne Lipcoman – Cleaned up a lot of issues so continued.
4. Carrington Mortgage Services – Judicial deed was issued late continued till July court date.
5. Don Savage – High St. dismissed as cleaned up.


Cross St Cited for debris, weeds, late service so will be July court date

6. Lloyd Camerer – Cited
7. Thomas Kilver – have not served at this time
8. Mike Brockhouse – not served as in process of cleaning up
9. Toby Hammond – Cited
10. Cheryl Thomas – Cited


The property on 131 Railroad St has had considerable restoration and it was agreed to go ahead and close out contract.

No Public Comments

MOTION: Ron Bell moved and Jeff Pittman second to adjourn 9:18 pm. Roll call resulted in all yeas. Motion carried.



Rex McIntire, Mayor



Teri Little, City Clerk