

November 5, 2025

WINCHESTER CITY COUNCIL MEETING

The Winchester City Council held their monthly meeting November 5, 2025 at City Hall.

Mayor McIntire called the meeting to order at 7 p.m. with the following council in attendance: Jeff Pittman, Melinda Hembrough, Gerald Evans, Jack Daniels, Bill Jacquot and City Clerk Teri Little. Terry Gregory was absent.

Also, in attendance were Wanda Cody, City Treasurer; John Paul Coonrod, City Attorney; Greg Hillis, Benton Engineering; Carmen Ensinger, Scott County Times; John Simmons, Supt of Public Works; Rick and Barb Haynes, Debra Mustard and Barb Hoots.

Mayor McIntire led those attending the meeting in the Pledge of Allegiance.

Before meeting starts Mayor would like to recognize the passing of Denton Coonrod. He was a pillar of the community and a 25-year veteran of the fire department.

Also, recognized the West Central Cougar football team for making the play offs but ended with a tough loss to Camp Point Central.

Wanda Cody, City Treasurer presented bills for approval.

MOTION: Bill Jacquot moved and Jack Daniels seconded to pay the bills as presented. Roll call resulted in all yeas. Motion carried.

Mayor McIntire asked for any corrections for the regular meeting minutes of October 1, 2025.

MOTION: Jack Daniels moved and Jeff Pittman seconded to approve and dispense with the reading of the minutes of the regular October 1, 2025 meeting. Roll call resulted in all yeas. Motion carried.

Robin Malloy, Eck, Schafer & Punke, reported that audit went well. Very clean in her opinion. Three funds were negative. The general fund \$43,000, Sewer \$15,000 and Gas \$93,000. All other funds were up. Page 31 list out what each fund has such as fire, police, etc.

MOTION: Melinda Hembrough moved and Jeff Pittman seconded to approve the 04/30/2025 final audit. Roll call resulted in all yeas. Motion carried.

Rick and Barb Haynes, are from Think Energy, which is a solar energy company that is partnered with nexamp. They are a leading community solar provider. By teaming up this makes solar savings simple and accessible. There is no enrollment fee, no early termination fees and no solar panels are your roof. This company allows individuals the chance to choose solar energy and not change anything in their home. The company partners with several solar companies and use local solar farms to provide power to members. This is clean energy, easy access, stay with Ameren, no contracts, no service fees. This can just be individuals and not the entire community. There also maybe additional discounts for disabled and elderly. They will leave their info at city

hall and residents can contact them with additional questions. Council will discuss further at a future council meeting.

Debra Mustard, giving update on previous Assembly of God renovations. First round is complete. Getting ready to start on the steeple enclose with plywood and waterproof sheeting. Turning in a TIF application for additional funds.

Steve Doolin, Police Chief, was absent for training. Provided monthly report.

Animal complaint – 2; Arrests – 2; Assist EMS – 7; Assist outside agency(police) – 16; Assist fire dept/fire – 1; Assist motorist – 3; Assist repo agency – 1; Attempt to locate – 3; Building alarm – 2; Domestic disturbance – 2; Found property returned – 1; Investigations – 1; Juvenile – 1; Noise complaint – 1; Ordinance violations – 2; Paper service -3; Pursuit – 1; Road hazard – 1; Speak to an officer – 12; Suicidal subject/mental health – 1; Suspicious person - 1; Suspicious vehicle – 2; Theft – 1; Traffic accidents – 1; Traffic control – 3; Traffic stops/citations – 15; Traffic stops/verbal warnings – 9; Vehicle complaint – 2; Well-being checks – 2.

Wanda Cody, Treasurer, presented monthly financial reports.

Renewed the cemetery CD at 4.0% at Petefish and Skiles.

Jeff Pittman, Alderman, advised that going forward animal control will only be picking up at large or abandoned dogs. Will need to have a license to have and use the dog kennels. Will add to the agenda next month or January to discuss.

Teri Little, City Clerk, advised received the yearly invoice for the RMA city insurance. There are several options to choose from for payment. Best offer is for one payment by 11/14/2025 for \$65,379.13 this allows a discount of \$657.87.

MOTION: Bill Jacquot moved and Jack Daniels seconded to approve RMA annual invoice option #1 \$65,379.13. Roll call resulted in all yeas. Motion carried.

Mike Hurrelbrink came in for the upgrade to Windows 11 and the city computers are not able to handle the upgrade. Needing to update with 3 new computers. He provided a quote for 3 computers and installation for \$4850.00.

MOTION: Melinda Hembrough moved and Gerald Evans seconded to approve Hurrelbrink Consulting, LLC quote for new office computers \$4850.00. Roll call resulted in all yeas. Motion carried.

With the holidays getting to being so busy with family, work, school events, etc. Requesting that instead of a Christmas party this year we give gift certificates to employees. Mayor McIntire advised he liked the idea and use local establishments that serve food. Will create a list and have each person choose from local places.

MOTION: Melinda Hembrough moved and Jack Daniels seconded to approve \$40.00 gift certificates for Employee Christmas instead of party. Roll call resulted in all yeas. Motion carried.

Asked to see if city would want to sell access surplus of the popcorn machine and snow cone maker. John Simmons advised that he had loaned them to the Scott County Nursing home as their machine broke. He requested that we just donate them to the nursing center. All agreed a good idea.

John Simmons, City Superintendent, presented monthly report.

Work orders – 24; Funeral graves – 4; Locate tickets – several; Monthly sniff test; Monthly odorant reading; Water leaks – 3 bad ones; Gas leaks - 2; Replaced 3 gas services & meters; New gas meter at courthouse; Monthly brush pick up; ICC audit on OQs; Fix storm drain on Maple St; Some late mowing; Worked on graves and seeded; Had Doyle's jet out sewer on S Main St; Removed drain pipe at Logan Ag cleaned the ditches; Put bollard posts in at corner of football field and in front of fuel tank at shop per OSHA; Put conduit under drives for new gas station for lights; Closed pavilion and bathrooms as the park.

Would like to start budgeting for water main replacements each year. S Main needs replaced and Pleasant St had a bad break.

Ordered a large amount of gas parts. \$7200.00 will last for quite some time.

Needing to order a 3" HD gas water pump \$1649.99 from Shulte

MOTION: Jack Daniels moved and Melinda Hembrough seconded to approve purchase of 3" HD gas water pump \$1694.99 from Shulte. Roll call resulted in all yeas. Motion carried.

Ordering pool chemicals for next year. By ordering early, it saves some money \$8720.00

MOTION: Jack Daniels moved and Jeff Pittman seconded to approve purchase. of pool chemicals \$8720.00 Roll call resulted in all yeas. Motion carried.

Needing to repair the low dive at the pool. South side the bolts have rusted out.

OSHA advised that needed railing at the sewer plant around the grinder. Installed railings around the pump and grinder vault.

Fencing for the pickle ball court should be going in 11/6/2025.

FS needing a 2-inch water main \$4000.00

Mowing contracts for the 2026 need to go out for bid. Willis and Shinall were this year's mowers. Will put out for bid around March.

The Waid family would like to have the alley that runs by Donnie's old shop renamed to Donnie Waid Alley. Will look into it.

John Paul Coonrod, City Attorney, presented Ordinance 999. This is to change Douglas Alley to one way from Main St to Mechanic St.

MOTION: Bill Jacquot moved and Melinda Hembrough seconded to approve Ordinance 999. Roll call resulted in all yeas. Motion carried.

Passed out ordinance for Annual Tax Levy to go over before December Meeting.

No Public Comments

MOTION: Bill Jacquot moved and Jack Daniels second to move to closed session. Roll call resulted in all yeas. Motion carried.

MOTION: Melinda Hembrough moved and Jeff Pittman second to move to open session. Roll call resulted in all yeas. Motion carried.

MOTION: Bill Jacquot moved and Melinda Hembrough second to adjourn 10:12 pm. Roll call resulted in all yeas. Motion carried.



Rex McIntire, Mayor



Teri Little, City Clerk