

December 3, 2025

WINCHESTER CITY COUNCIL MEETING

The Winchester City Council held their monthly meeting December 3, 2025 at City Hall.

Mayor McIntire called the meeting to order at 7 p.m. with the following council in attendance: Jeff Pittman, Melinda Hembrough, Terry Gregory, Gerald Evans, Jack Daniels and City Clerk Teri Little. Bill Jacquot was absent.

Also, in attendance were Wanda Cody, City Treasurer; John Paul Coonrod, City Attorney; Reg Benton, Benton Engineering; Carmen Ensinger, Scott County Times; John Simmons, Supt of Public Works.

Mayor McIntire led those attending the meeting in the Pledge of Allegiance.

Wanda Cody, City Treasurer presented bills for approval.

MOTION: Melinda Hembrough moved and Jeff Pittman seconded to pay the bills as presented. Roll call resulted in all yeas. Motion carried.

Mayor McIntire asked for any corrections for the regular meeting minutes of November 5, 2025.

MOTION: Melinda Hembrough moved and Jack Daniels seconded to approve and dispense with the reading of the minutes of the regular November 5, 2025 meeting. Roll call resulted in all yeas. Motion carried.

Reg Benton, Benton Engineering, presented surveying and engineering proposal for Coultas property subdivision. This will allow them to survey and create a preliminary layout for the property that will include approximately 16-18 residential lots, 1 commercial lot and a common area for storm water drainage detention and/or pond.

MOTION: Jack Daniels moved and Terry Gregory seconded to approve Benton Engineering proposal phase 1 of Coultas property on N Main for \$8700.00. Roll call resulted in all yeas. Motion carried.

Reggie presented a check to Mayor McIntire for \$1000.00 donation to the Lincoln statue fund. Winchester is very important to the Benton family as their first client over 55 years ago.

Steve Doolin, Police Chief, presented monthly report.

Animal complaint -3; Arrests - 1; Assist EMS - 7; Assist outside agency(police) - 16; Assist fire department/fire - 2; Assist motorist - 6; Attempt to locate - 4; Building alarm - 3; Found property returned - 1; Fraud - 3; Gas leak - 1; Investigation - 1; Juvenile - 1; Paper service - 6; Speak to officer - 26; Suspicious person - 2; Theft - 1; Traffic accidents - 1; traffic control - 2; Traffic stops citation - 14; Traffic stops/verbal warnings - 19; Transient - 1; Well-being checks - 2.

Wanda Cody, Treasurer, presented monthly financial reports.

John Simmons, City Superintendent, presented monthly report.

Work orders – 10; Funeral graves – 2; Locate tickets – 21; Monthly sniff test; Monthly odorant reading; High pressure main survey; Monthly brush pick up; Winterize equipment & facilities; Gas leaks – 2; Replace bearing and wiring on salt spreader; Fixed storm drain on E Cross St; Monthly meter reading; Changed out water pit and meter.

Advised that the gas detector has quit working. This is something the city has to have. A new one was ordered but will not be able to get till after first of the year. This was purchased thru CGI for \$2300.00 In the mean time Whitehall had an extra one that they have loaned the city till it comes in.

Having issues with the salt spreader. Looking for bids on a new one. In the mean time have repaired the old one. Looking at around \$40,000 for used diesel truck with plow and spreader.

Wanting to start charging a fee for road openings and replaced sewer taps. Other towns charge this as a road bond.

Instead of the GIS system for sewer and water, as discussed last month and approved, wanting to go with the Diamond system. This is the same system that is used by Benton Engineering and is cheaper.

Rex McIntire, Mayor, advised that the Peak Insurance building is coming along. They have started working on the inside of the new convenience store and looking to open around March 1st.

There was a sting conducted by the state liquor commission and several received citations. In Winchester, Scotty's, Rosies Diner, Roadside Grill and BP station. In Bluffs Pokers and the Blue Jay. These locations received penalties of a fine and 3-day weekend suspension of liquor sales. The BP station had their license revoked due to numerous violations.

John Paul Coonrod, City Attorney, presented the TIF application from Debra Mustard for approval. She is asking for assisting in the second phase of the renovation of the old Assembly of God Church. This is for 25% of the quoted total of \$9250.00.

MOTION: Terry Gregory moved and Gerald Evans seconded to approve resolution 2025-12-01 for TIF funds to Debra Mustard up to 25% of \$9250.00. Roll call resulted in all yeas. Motion carried.

Ordinance 1000 for annual tax levy was presented last month for review. This is basically the same from last year.

MOTION: Melinda Hembrough moved and Jack Daniels seconded to approve Ordinance 1000. Roll call resulted in all yeas. Motion carried.

Last month it was discussed that the Waid family was requesting to change the name of the road that runs buy Donnie Waid's old shop to Waid Street. Ordinance 1001 will grant this request.

MOTION: Terry Gregory moved and Melinda Hembrough seconded to approve Ordinance 1001 Roll call resulted in all yeas. Motion carried.

No Public Comments

MOTION: Jack Daniels moved and Jeff Pittman second to move to closed session. Roll call resulted in all yeas. Motion carried.


MOTION: Melinda Hembrough moved and Terry Gregory second to move to open session. Roll call resulted in all yeas. Motion carried.

MOTION: Melinda Hembrough moved and Jack Daniels seconded to approve holiday bonuses as discussed. Roll call resulted in all yeas. Motion carried.

MOTION: Terry Gregory moved and Melinda Hembrough second to adjourn 10:05 pm. Roll call resulted in all yeas. Motion carried.



Rex McIntire, Mayor



Teri Little, City Clerk